

Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> 1. Licensable activities shall only be provided to residents and their bona fide guests. 2. A CCTV system shall be maintained and operated at the premises with cameras positioned throughout the licensed space. 3. Recorded CCTV images will be maintained and stored for a period of thirty-one days and shall be produced to the Police or Licensing Authority upon request. 4. CCTV will be in operation at any time licensable activities take place. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player. 5. Any person left in charge of the premises must be trained in the use of any such CCTV equipment, and be able to produce CCTV images to an officer from a responsible authority upon request. 6. SIA registered door staff shall be employed at the premises, in accordance with a risk assessment, to be carried out by the DPS on an event by event basis. When employed, door staff will wear high visibility armbands. 7. When employed, a register of those door staff employed shall be maintained at the premises and shall include: <ol style="list-style-type: none"> i. the number of door staff on duty; ii. the identity of each member of door staff; iii. the times the door staff are on duty. 8. A first aid box will be available at the premises at all times. 9. Regular safety checks shall be carried out by staff. 10. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations. 11. The premises shall maintain an Incident Log and public liability insurance. 12. Noise from amplified music or voices shall not be such as to cause a noise nuisance to nearby occupants. 13. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance. 14. Notices will be positioned at the public exits to the premises requesting customers to leave in a quiet manner. 15. When the sale of alcohol is taking place, a "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only 	N/A	Applicant

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<p>acceptable forms of identification shall be photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.</p> <p>16. Staff who are to sell alcohol will have training which will include the Challenge 21 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18.</p> <p>17. Notices advising what forms of ID are acceptable must be displayed.</p> <p>18. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.</p>		
Conditions proposed by objectors	Agreed	Proposed by
<ol style="list-style-type: none"> 1. A CCTV system shall be maintained and operated at the premises with cameras positioned to cover the whole of the licensed space inside and out where members of the public have access. This will also include meeting rooms and booths. (To replace condition 2 proposed by the applicant) 2. SIA registered door staff shall be employed at the premises, in accordance with a documented risk assessment, to be carried out by the DPS on an event by event basis. When employed, door staff will wear high visibility armbands. (To replace condition 6) 3. When employed, a register of those door staff employed shall be maintained at the premises and shall include: <ol style="list-style-type: none"> (i) the number of door staff on duty; (ii) the identity of each member of door staff; (iii) the times the door staff are on duty. (iv) The full 16-digit SIA badge number shall be recorded (To replace condition 7) 4. Open containers of alcohol shall not be removed from the premises, except for consumption in any delineated external area as shown on the plan attached to the licence. 5. A competent and trained first aider shall be on site at the premises when it is open to the public and a fully stocked and accessible first aid box will always be available at the premises. (To replace condition 8) 6. Daily checks in relation to Fire Safety and Health and Safety at Work, shall be carried out by staff and recorded. These checks will 	No (all)	Licensing and Out of Hours

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<p>include an opening and closing schedule and shall include inside and outside the premises. (To replace condition 9)</p> <p>7. The premises shall maintain an Incident Log either electronically or in paper format. This log shall be retained for a minimum of 12 months and be available on request to an authorised officer. It shall record the following:</p> <ul style="list-style-type: none"> i. All crimes reported to the venue or by the venue to the Police ii. All ejections of patrons or their guests iii. Any incidents of disorder iv. Any faults or maintenance with the CCTV system v. Any visits made by the Local Authority or emergency services (To replace condition 11) <p>8. Public liability insurance shall be obtained.</p> <p>9. Staff shall be trained in appropriate fire routines and evacuation procedures. This training will be fully documented and refreshed every 12 months. Fire routines and evacuation procedures shall be exercised quarterly as a minimum requirement.</p> <p>10. Noise from amplified music, outdoor speakers, or voices shall not be such as to cause a noise nuisance to nearby occupants. (To replace condition 12)</p> <p>11. No odour shall emanate from the premises that gives rise to a nuisance.</p> <p>12. Staff who are to sell alcohol will receive documented training which will include the Challenge 21 Policy and its operation. Staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. This training shall be refreshed every 12 months. (To replace condition 16)</p>		
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